



**CITY OF SAUSALITO
REGULAR CITY COUNCIL MEETING AGENDA**

**BROADCAST via ZOOM from the COUNCIL CHAMBERS at 420 LITHO STREET, SAUSALITO, CA 94965
Tuesday, May 25, 2021
6:15 PM**

**CLOSED SESSION 6:15 PM
OPEN SESSION 7:00 PM**

PUBLIC ADVISORY: THE CITY COUNCIL CHAMBERS WILL NOT BE OPEN TO THE PUBLIC

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, the regular meeting of the City Council for May 25, 2021 will be conducted telephonically through Zoom and broadcast live on the City's Website. Please be advised that pursuant to the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Council chambers will not be open for the meeting, Council members and the public will be participating telephonically and will not be physically present in the Council Chambers.

If you would like to speak on an agenda item, you can access the meeting remotely:

Join from a PC, MAC, iPad, iPhone, or Android device. Although your image will not be shown on the video conference, you will be able to listen and view the meeting on Zoom.

Please use this URL <https://zoom.us/j/5421451805>

Or join by digital phone or landline phone at:

**1-669-900-6833
1-346-248-7799
1-253-215-8782
1-312-626-6799**

Enter Meeting ID: 5421451805#

Note: Your phone number will appear on the screen unless you first dial *67 before dialing the numbers shown above.

If you want to comment during the public comment portion of the Agenda, you can use the "Raise Hand" function in Zoom under Reactions (Make sure your Zoom is updated to version 5.4.9 (59931.0110)) or you can Press *9 if you are calling in. The City Clerk will select you from the meeting cue. Please be patient while waiting in the cue.

If you do not want to speak during the public comment portion of the Agenda, you are also encouraged to submit email correspondence to hscoble@sausalito.gov.

Email comments will be accepted up until 4:00 PM the day of the meeting and forwarded to the City Council, posted to the City website, and placed in the City's permanent records. Email messages should be sent to hscoble@sausalito.gov. If you choose to submit an email, please note in the Subject Line the part

of the Agenda your email pertains to. For example, you can type in the Subject Line, "Agenda Item 2- Communications" or "Agenda Item 6, Public Hearing".

IF STARTING TIMES ARE LISTED FOR EACH AGENDA ITEM THEY SHOULD BE CONSIDERED A GUIDELINE ONLY. THE CITY COUNCIL RESERVES THE RIGHT TO ALTER THE ORDER OF DISCUSSION IN ORDER TO RUN AN EFFECTIVE MEETING. IF YOU WISH TO ASSURE YOURSELF OF HEARING A PARTICULAR DISCUSSION, PLEASE ATTEND THE ENTIRE MEETING. THE CITY VALUES AND INVITES WRITTEN COMMENTS FROM THE PUBLIC ON MATTERS SET FOR CITY COUNCIL CONSIDERATION. IN ORDER TO PROVIDE CITY COUNCIL MEMBERS AMPLE TIME TO REVIEW ALL CORRESPONDENCE, PLEASE SUBMIT CORRESPONDENCE TO STAFF AT LEAST FIVE DAYS IN ADVANCE OF THE MEETING. ANY WRITTEN OR ORAL COMMENTS PROVIDED WILL BE A PART OF THE PUBLIC RECORD.

To give everyone an opportunity to be heard and to ensure the presentation of different points of view, the City Council requests that members of the audience who wish to speak, complete a Speakers' Card and when called on: 1) Always address the Chair; 2) State your name; 3) State views succinctly; and 4) Limit presentations to three (3) minutes. However, if there is a large group present to speak on the same issue, the City Council has the discretion to limit speakers to less than three minutes.

I. CALL TO ORDER IN THE COUNCIL CHAMBERS AT CITY HALL, 420 LITHO STREET - 6:15 PM

- I.A. Mayor Hoffman calls the meeting to order and requests that Roll Call be taken*
- I.B. Mayor Hoffman announces that item(s) D1-D3 will be discussed in Closed Session*
- I.C. PUBLIC COMMENT on Closed Session items*
- I.D. City Council adjourns to CLOSED SESSION to consider the following:*
 - D.1. PUBLIC EMPLOYMENT – pursuant to CGC§54957 Title: City Manager*
 - D.2. CONFERENCE WITH REAL PROPERTY NEGOTIATOR – pursuant to CGC§54956.8*
Property: The Machine Shop, 25 Liberty Way, Sausalito, CA
Negotiating Parties: US General Services Administration, US Department of Veterans Affairs
City Negotiator: Interim City Manager and City Attorney
Under Negotiation: Price and Terms
 - D.3. CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION*
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9:
(1 potential case)

II. OPEN SESSION IN THE COUNCIL CHAMBERS AT CITY HALL, 420 LITHO STREET - 7:00 PM

- II.A. Closed Session Announcements (if any)*
- II.B. Approval of Agenda*

1. SPECIAL PRESENTATIONS / MAYOR'S ANNOUNCEMENTS - 7:05 PM

2. COMMUNICATIONS - 7:10 PM

PUBLIC COMMUNICATIONS: This is the time for the City Council to hear from citizens regarding matters that are not on the agenda. Except in very limited situations, state law precludes the Council from taking action on or engaging in discussions concerning items of business that are not on the agenda. However, the Council may briefly respond to statements made or questions posed by a member of the public, ask clarifying questions, make a brief announcement, or make a brief report on his or her own activities. The Council may

also refer matters not on the agenda to City staff or direct that the subject be agendaized for a future meeting. Please make sure you have completed a Speakers' Card and turned it in to the City Clerk.

2.A. Written Public Comments

[Public Comment- Cancellation of the 2021 Sausalito Art Festival](#)

[Public Comment- Boutilier](#)

[Public Comment- Sawyer](#)

[Public Comment- Hanson](#)

3. ACTION MINUTES OF PREVIOUS MEETING - 7:20 PM

Regular City Council meeting of May 11, 2021, Special Meeting of May 12, 2021, and Special Meeting of May 17, 2021

•Move to approve as submitted; or

•Move to approve as changed/corrected

3.A. Regular City Council meeting of May 11, 2021, Special Meeting of May 12, 2021, and Special Meeting of May 17, 2021

[May 11, 2021 Draft Regular Minutes](#)

[May 12, 2021 Draft Special Minutes](#)

[May 17, 2021 Draft Special Minutes](#)

4. COUNCILMEMBER COMMITTEE REPORTS - 7:30 PM

• City Council questions

• Council discussion and direction, if any

5. CONSENT CALENDAR - 7:40 PM

REMOVAL OF ITEMS FROM THE CONSENT CALENDAR: Matters listed under the Consent Calendar are considered routine and non-controversial, require no discussion, are expected to have unanimous Council support, and may be enacted by the Council in one motion in the form listed below. There will be no separate discussion of Consent Calendar items. However, before the Council votes on a motion to adopt the Consent Calendar items, Councilmembers, City staff, or members of the public may request that specific items be removed from the Consent Calendar for separate action. In order to request an item be pulled, you must have completed a Speakers' Card and turned it in to the City Clerk. Items will only be removed from the Consent Calendar by a vote of the Council. Items removed from the Consent Calendar will be discussed later on the agenda, when public comment will be heard on any item that was removed from the Consent Calendar.

• PUBLIC COMMENT – Receive requests to remove item(s) from the Consent Calendar

• Motion to approve the following actions:

5.A. COVID-19 Update

[Staff Report](#)

[Addendum 1 - Beyond the Blueprint](#)

5.B. Consideration of an Encroachment Agreement to allow an approximately 1.5-foot retaining wall replacement, driveway regrading to reduce the slope, driveway widening, and previously constructed retaining wall at the base of the driveway within the Spencer Avenue public right-of-way at 181 Spencer Avenue.

[Staff Report](#)

[Attachment 1. Draft Resolution Approving an Encroachment Agreement for 181 Spencer Avenue](#)

[Attachment 1, Exhibit 1. 181 Spencer Project Plans, date stamped March 31, 2021](#)

[Attachment 1, Exhibit 2. Project Plans Approved for B2016-18](#)

[Attachment 1, Exhibit 3. Conditions of Approval](#)

5.C. Community Development Department FY 20/21 Third Quarterly Report: January -

March 2021

[Staff Report- Revised](#)

5.D. Consideration of Request for Waiver of Planning Division Application Fees for the Construction of an Awning for the Sausalito Animal Hospital Located at 1309 Bridgeway.

[Staff Report](#)

[Attachment 1. Fee Waiver Request](#)

5.E. Q1 Police Department Statistical Report

[Staff Report](#)

[Attachment 1](#)

5.F. Consideration of Policy Regarding Display of Flags at City Facilities, Proclaiming June LGBTQ+ Pride Month, and Request to Fly the Rainbow Flag During the Month of June

[Staff Report](#)

[Attachment 1 - Draft Resolution - Exhibit A - Flag Policy](#)

[Attachment 2- Draft Resolution to declare June as Pride Month](#)

5.G. Adopt a Resolution Declaring the Month of May as Asian Pacific American Heritage Month

[Staff Report](#)

[Attachment 1- Draft Resolution](#)

6. PUBLIC HEARING ITEMS - 7:45 PM- THERE ARE NO PUBLIC HEARING ITEMS

In general, the following procedural order applies to public hearing items:

- Disclosure of Ex Parte communications (Appeals)*
- Staff Presentation*
- City Council Questions*
- Applicant/Appellant Presentations – 10 minutes per "team" (Appeals)*
- PUBLIC COMMENT – limited to 3 minutes/person*
- Appellant/Applicant rebuttals – 5 minutes per "team" (Appeals)*
- City Council discussion/action*

7. BUSINESS ITEMS - 7:45 PM

In general, the following procedural order applies to items of business:

- Presentation*
- City Council questions*
- PUBLIC COMMENT – limited to 3 minutes/person*
- City Council discussion/action*

7.A. Consideration of City Manager Employment Agreement between the City of Sausalito and Chris Zapata (5-Minute Presentation) 7:45 PM

[Staff Report](#)

[Attachment 1 - Draft Resolution](#)

[Exhibit A - City Manager Employment Agreement](#)

[Public Comment- Van Meter](#)

[Public Comment- Age Friendly Sausalito](#)

[Public Comment- Roller](#)

[Public Comment- Finnegan](#)

[Public Comment- Mowry](#)

[Public Comment- Feller](#)

[Public Comment- Thomson](#)

Public Comment- Rotary

7.B. Budget Review (Charlie Francis, Interim Finance Director, 15-minutes) 8:00 PM

Staff Report- Revised

Attachment 1

Presentation

Public Comment- Sausalito Board of Trustees

Public Comment- Folette

Public Comment- Bialla

Public Comment- Nathan

Public Comment- Galilee Harbor Sausalito

Public Comment- Popp

Public Comment- De Luca, P

Public Comment- Friends of the Sausalito Library

7.C. Adopt a resolution of the City Council of the City of Sausalito authorizing the Interim City Manager to award the construction project for the Dunphy Park Soil Stockpile Removal to Eleven Engineering, Inc. in the amount of \$745,815 and authorize a construction contingency of \$74,185 for a total authorized construction contract amount of \$820,000 (Kevin McGowan, Director of Public Works, 10-Minute Presentation) 8:45 PM

Staff Report

Attachment 1 - Resolution

Public Comment- Farrell

7.D. Approval the Third Amendment to the Sausalito Bicycle Congestion Management Agreement and for the authorization for the Chief of Police to develop a circulation plan on an as needed basis, to include closing Tracy Way, given the many moving and unknown pieces to this operation of managing circulation and bicycle parking with the requirement that the Chief of Police report back to the City Council as needed (John Rohrbacher, Chief of Police, 10-Minute Presentation) 9:15 PM

Staff Report

Attachment 1

Power Point Presentation

7.E. City Council Discussion for Continued Services with Urban Alchemy at the Homeless Encampment (John Rohrbacher, Chief of Police, 5-Minute Presentation) 9:30 PM

Staff Report

Attachment 1

Presentation

Public Comment- Moore- UA

Public Comment- Tillman

8. CITY MANAGER REPORTS, CITY COUNCIL APPOINTMENTS, OTHER COUNCIL BUSINESS - 9:45 PM

8A. PUBLIC COMMENT on Items 8B-8E - limited to 3 minutes/person -9:45 PM

8B. City Manager Information for Council - 9:50 PM

•Oral Report & Council Questions

•Council discussion and direction, if any

8C. Appointments to Boards, Commissions and Committees - 9:55 PM

Under this item the Council may take action to appoint qualified applicants to City Boards, Commissions and Committees, as further detailed in the staff report for the corresponding item. Additionally, the Mayor may make Council liaison appointments to City or Regional Committees.

- City Council questions
- Council discussion and direction, if any

8D. Future Agenda Items -10:00 PM

- City Council questions
- Council discussion and direction, if any

Future Agenda Items

[Future Agenda Items](#)

[Tentative List of Agenda Items for the June 8, 2021 and June 22, 2021 City Council Meetings](#)

9. ADJOURNMENT - 10:05 PM

The next regularly scheduled City Council meeting will be held June 8, 2021 with the open session due to commence at approximately 7:00 PM.

LEAD DEPARTMENT

*Administration Department
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Sausalito, CA 94965
(415) 289-4199
admin@sausalito.gov*

*CITY COUNCIL
Jill James Hoffman, Mayor
Janelle Kellman, Vice Mayor
Susan Cleveland-Knowles, Councilmember
Ian Sobieski, Councilmember
Melissa Blaustein, Councilmember*

*STAFF
Marcia Raines, Interim-City Manager
Mary Wagner, City Attorney
Heidi Scoble, City Clerk/Assistant to the City Manager
Lilly Whalen, Community Development Director
Kevin McGowan, Public Works Director/City Engineer
Michael Langford, Parks & Recreation Director
Abbot Chambers, City Librarian/Director of Communications
John Rohrbacher, Chief of Police
Chris Tubbs, Fire Chief*

Disability Access In compliance with the Americans with Disabilities Act (28 C.F.R. 35.102-35.104, ADA Title 11), if you need special assistance to participate in a City of Sausalito meeting, such as assistive listening devices, materials in large print or Braille, real time captioning, a translator, a sign language interpreter or other accommodations, please call, email or visit the Lead Department (see contact information on previous page) at least 72 hours prior to the meeting to enable the City to make reasonable arrangements to ensure accessibility to this meeting. Please contact the Lead Department for questions about accessibility of the meeting space, including the location of the nearest bus stop and accessible curbside parking to the meeting space.

How to obtain City Council Agendas

Posted Agendas: Agendas are posted 72 hours (regular meetings) and 24 hours (special meetings) prior to the City Council meeting at the entrance to the City Hall.

Agendas on the web: www.sausalito.gov/city-government/city-calendar and click on the calendar link for that meeting.

Lead Department Office: Agendas are available at the Department Office's (see Lead Department information above), City Hall at 420 Litho Street, Sausalito.

City Council Meetings: Agendas are also available for the public at every City Council meeting.

How to obtain City Council Agenda Packet Materials

Lead Department Office: A copy of the complete agenda packet is available for review at least 72 hours (regular meetings) and 24 hours (special meetings) in advance of the City Council meeting at the Lead Department Office's (see Lead Department information above). Materials related to an item on this agenda which are submitted to the City Council after distribution of the packet are available for review in the Lead Department Office during normal business hours. Such documents are also available on the City's website, subject to Staff's ability to post the documents before the meeting.

Staff Reports on the Web: www.sausalito.gov/city-government/city-calendar and click on the calendar link for that meeting.

At City Council Meetings: A complete agenda packet is available for review at each City Council meeting.

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